



St. Andrew's Christian School

Student lockers are available to secondary students. Lockers at STACS enable Year 7 – 12 students to store their belongings securely. The locker is not student property. The locker is used solely for storage of outerwear and school related materials. The school is not responsible for any valuables left inside the lockers. This includes electronic devices, jewellery, cash etc. Students are to pay a one-off fee of \$25 to the office for the locker and combination lock which covers their time at STACS. In the event of lost locks, the students are responsible for replacing the padlock. Students must not share their lockers or locker combinations with other students. If a student is continually late to class due to locker usage or fails to adhere to the locker policy, their locker privileges may be revoked for a period of time or permanently removed.

School's Responsibility

The lockers are the property of St Andrew's Christian School

- The School will maintain the lockers in good working condition, in a clean and secure environment, so that students can be assured of the safety of their belongings
- The staff may inspect lockers in the presence of students to ensure that lockers are maintained in a clean and neat manner
- The Principal may inspect lockers in the presence of students, to ensure our safe environment remains free from prohibited substances

Students' Responsibility

As a tenant of the lockers and responsible for this private space that has been created for them, the student will:

- Use a padlock
- Keep their padlock secure and not divulge the combination to any other student
- Ensure that lockers are kept neat and tidy at all times
- Keep lockers free from stickers, graffiti or photographs. Students will be charged for the cost of removal of graffiti or stickers from the interior or exterior of the school's lockers
- Not hang bags or other belongings on locker doors
- Use the lockers only before school, at recess, lunch and after school. Being excused from class to retrieve an item from the locker is unacceptable. Students must plan ahead and bring the appropriate equipment to class
- Be aware that leaving items in the locker is not an acceptable reason for work being incomplete/not submitted or being late to class
- Students must empty their locker at the end of the school year
- Violation of another person's locker is considered a serious breach of our school code (Respect for property), and will be dealt with
- Staff may cut the lock to empty the contents on the students' behalf from 1 month after the students has left

Kind Regards

Mr Robert Donnelly
Head of Secondary

Agreement

Lockers are provided for secondary students for years 7 to 12

Before the locker is assigned, the students must sign and agree to this policy and procedure.

Locker Hire Agreement

- I enclose the one-off payment of \$25 or online receipt number _____
- We have read and understand the School Locker Policy and we agree to comply with the policy as outlined above

Student: _____ Signature: _____ Date: _____

Parent/carer: _____ Signature: _____ Date: _____

Circle Current Year: 7 8 9 10 11 12

84 Washpool Road CLARENZA VIA GRAFTON NSW 2460
Ph: (02) 6643 4770 Website: www.standrewscs.nsw.edu.au Email: reception@standrewscs.nsw.edu.au
ABN 46 594 298 489