

# ST. ANDREW'S CHRISTIAN SCHOOL

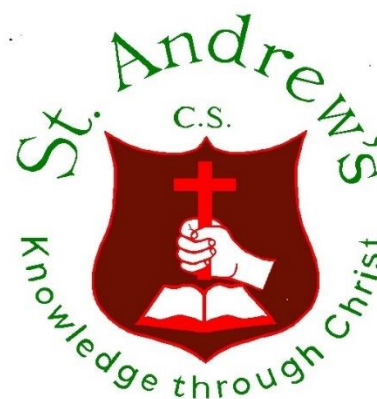
Preparatory, Primary and Secondary School

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## SUPPORT STAFF APPLICATION

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

### CHECKLIST

Please ensure ALL items on the following checklist are COMPLETED and INCLUDED in your application

Copies of Qualifications

☐

Minister/Pastor Reference

☐

ALL sections of application form completed

☐

Working With Children Check Number Provided  
(or application number)

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## VISION

Serving Christ by providing education that pursues excellence in all of life.

## MISSION

- To provide an education of high academic standards that adheres to the Bible as being intensely relevant to education and the whole of life.
- Present a Christian world view of life and an understanding of the Christian faith modelled by the life and teaching of staff.
- To encourage a sense of belonging to Christ's kingdom through participation in Christian fellowship.
- To seek to provide a caring, supportive, secure and encouraging environment in which students and staff can learn and work.
- To promote a culture of Christ-like service to others.
- To provide a wide range of subjects and activities in order to promote the uniqueness of each individual.
- To recognise that each individual is created in God's image and therefore worthy of understanding and respect.
- To seek to be wise stewards of our resources and act ethically and with integrity in all of our relationships.

## STATEMENT OF FAITH

### Introduction

St. Andrew's Christian School is a ministry of the Presbyterian Church of Australia in NSW (PCNSW). The PCNSW has as its Supreme Standard, the Word of God as found in the Scriptures of the Old and New Testaments. The PCNSW has a subordinate standard which is the Westminster Confession of Faith (WCF), read in the light of the Declaratory Statement of 1901, which provides a more detailed sense of our understanding of the truths of God's Word, and may be referenced as a more detailed Statement of Faith than the summary statement below. At all times, our school holds itself accountable to the doctrinal standards of the PCNSW.

**Statement of Faith (Summary) The Bible** (Ref Ch.1 WCF) -The Bible is the inspired, inerrant and living Word of God. Therefore, we see the Bible as completely relevant and having the final authority on all aspects of our lives (2 Timothy 3:16-17, 2 Peter 1:19, 1 Thessalonians 2:13).

**God** (Ref Ch.2 WCF) - We believe there is only one living and true God who is eternal and boundless in His being and perfection. Within the unity of the Godhead there are three persons; equal in power and authority; being God the Father, God the Son (Jesus) and God the Holy Spirit. God is omnipotent (all powerful), omnipresent (all present everywhere) and omniscient (all knowing). There is no other God besides Him (John 1:1-14, 18, 14:16-18, Hebrews 1:114, Matthew 3:16-17).

**Creation** (Ref Ch.4, 24 WCF) - We believe that God created the heavens, the earth and all that is contained in the Universe and that God continues to rule and sustain His creation. We believe that

## STATEMENT OF FAITH CONT.

God created humankind as male and female in His image and likeness to live in a right relationship with Himself for His glory and praise. We believe children are a precious gift from God and thus it is a parent's responsibility and privilege to teach and instruct their children, raising them in the love and knowledge of the Lord. God has ascribed dignity, sanctity and worth to all human life from conception until death and requires all human life to be accorded respect and to be protected from harm (Genesis 1:27, Psalm 139:13-16, Exodus 20:13).

**Sin** (Ref Ch.6. 33 WCF) – Humankind, originally created a relationship with God, has turned away from God and thus become sinful by nature and practice, unable by any personal merit or effort to restore that relationship. Sin has corrupted human identity and purpose, impacted sexuality, family and social relationships and has separated humanity from fellowship with God. We believe that anyone who dies without having put their faith in Jesus Christ as Lord and Saviour will face God's wrath and judgement and be eternally condemned. We also believe that God in His grace and love has provided His Son, the Lord Jesus Christ, as an atonement for sin to rescue those who put their trust in Jesus from His wrath and judgment (Romans 3:10-12, John 3:16).

**Salvation** (Ref Chapters. 8,11,12,13,14, 15 & 18 WCF) - We believe that the Lord Jesus Christ died for our sins, as a perfect once for all time sacrifice, was buried and on the third day rose from the dead. We believe:

- in the literal bodily resurrection of Jesus from the dead
- that after His resurrection Jesus appeared physically to hundreds of people
- that those who touched Him knew His physical presence
- that Jesus ascended to physically His Father in heaven where He rules by His Father's right hand
- at God's perfect timing, Jesus will return to judge the living and the dead

We believe that salvation (the forgiveness of sins and the gift of eternal life in God's kingdom) is found only through faith in Jesus Christ as Lord and Saviour and without Him there is no reconciliation or peace with God. In Acts 4:12 (referring to Jesus) we read: "Salvation is found in no one else, for there is no other name given to mankind by which we must be saved". Salvation is a gift of grace; it cannot be earned by good works or by any efforts of our own (John 3:16, Romans 3:19-24, Acts 10:34-43, Ephesians 2:8-10).

An online version of the WCF is available at:

<https://www.presbyterian.org.au/images/downloads/wcf/WCF-AustVersion-2019.pdf>

I am supportive and committed to the above

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I have areas of the Statement of Faith I wish to discuss

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Signature \_\_\_\_\_

Date \_\_\_\_\_

## PRIVACY STATEMENT – EMPLOYMENT COLLECTION NOTICE

- In making this application you will be providing St. Andrew's Christian School with personal information.
- If you provide us with personal information such as your name address and information contained in your resume, we will collect that information with the primary purpose of assessing your application.
- You may seek access to the personal information that we hold about you if you are unsuccessful in your application. However, where access would unreasonably compromise the privacy of another, access may be denied.
- We will not disclose the information you provide in this application to a third party without your consent.
- We are required by law to receive a Working With Children Check Number (with expiry date) as part of our Duty of Care responsibilities.
- If you provide us with personal information of other such as referees we encourage you to advise them that you are disclosing this information to us and that they may be contacted by us as part of the process of assessing your application, that they may access this information if they wish and that the School does not normally release this information to third parties.
- If unsuccessful, this application will be destroyed on the appointment of the successful candidate.

## WORKING WITH CHILDREN CHECK – CHILD PROTECTION

A new Working with Children Check (WWCC) was introduced in June 2013 that requires employees in child-related work (ie. Schools) to apply for their own check once every five years and to make that number available for verification by employers.

A WWCC is compulsory to work in an educational setting. Please provide:

Your WWCC Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Office Use: date verified \_\_\_\_\_

If you do not currently have a number, there is a simple two-step process:

1. Fill in an online form from the WWCC website -[www.kids.nsw.gov.au](http://www.kids.nsw.gov.au) or call the helpline to have someone fill in a form for you (1300 555 727). You will be issued with an application number.
2. Take this application number to the local Service NSW with appropriate identification and they will then issue you with a WWCC number.

The cost is currently \$80 and the WWCC remains current for five years. This WWCC is transferrable amongst employers. You may be able to claim this expense as a tax deduction as it is a requirement for your employment when you lodge your tax return. Please consult your tax adviser.

(If you have received an application number and have not seen Service NSW as yet, please provide your application number: \_\_\_\_\_. It will be a condition of employment that a WWCC Number will be obtained prior to commencement.)

# ST. ANDREW'S CHRISTIAN SCHOOL

## SUPPORT STAFF EMPLOYMENT APPLICATION

### PERSONAL DETAILS

Surname \_\_\_\_\_ First Name \_\_\_\_\_ Second Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms

Residential Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Marital Status \_\_\_\_\_ No. of Dependents \_\_\_\_\_

Name and Age of Dependents

| Name | Age |
|------|-----|
|      |     |
|      |     |
|      |     |
|      |     |

Current Church \_\_\_\_\_ Denomination \_\_\_\_\_

Minister/Pastor \_\_\_\_\_

*Please attach a reference from your minister/pastor*

General State of Health \_\_\_\_\_

Please identify if you have any health issues that may prevent you from performing this role

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Do you take any medication that may impact your ability to carry out the requirements of this role?

☐ Yes ☐ No

## EDUCATIONAL QUALIFICATIONS

| Year Completed | Course |
|----------------|--------|
|                |        |
|                |        |
|                |        |
|                |        |

*Please attach copies of Diplomas, Certificates, Degrees or transcript of results*

## EMPLOYMENT HISTORY

Expected commencement date \_\_\_\_\_ ☐ Full time ☐ Part time

| Date from | Date to | Employer | Position | Reason for Leaving |
|-----------|---------|----------|----------|--------------------|
|           |         |          |          |                    |
|           |         |          |          |                    |
|           |         |          |          |                    |
|           |         |          |          |                    |
|           |         |          |          |                    |
|           |         |          |          |                    |

## HOBBIES AND OTHER INTERESTS

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## CHRISTIAN EXPERIENCE

Give a brief account of your journey:

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What is your involvement at your current church?

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What is your definition of a Christian?

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How would you explain the Gospel to another?

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## GENERAL

What attracts you to this position?

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What is your main strength and how could this be seen as a weakness?

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What areas do you need to improve and how might you undertake this improvement?

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List your Professional Learning topics in the past 5 years?

| Learning topic |
|----------------|
|                |
|                |
|                |
|                |
|                |

What Professional Learning topics do you research most often? Include a recently read book/article or podcast.

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Any additional comments?

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### **SALARY AND CONDITIONS**

What salary range and conditions are you expecting?

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Salary and conditions will be based on the current NSW Christian Schools General Staff Multi-Enterprise Agreement.

### **REFERENCES**

We require three reference contacts, one professional, one minister/pastor from the church you regularly attend and one character reference.

Please provide at least two to three contact details of your referees. (persons not related to you)

Referee 1

Full Name\_\_\_\_\_

Position\_\_\_\_\_

Company \_\_\_\_\_

Contact Number \_\_\_\_\_

Email\_\_\_\_\_



Referee 2

Full Name \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Contact Number \_\_\_\_\_

Email \_\_\_\_\_

Referee 3

Full Name \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Contact Number \_\_\_\_\_

**SIGNATURE**

Having completed all the above questions, read the Statement of Faith, Vision and Mission of St. Andrew's Christian School, I hereby apply for employment to the above position.

Signature \_\_\_\_\_ Date \_\_\_\_\_